

DATE: May 10th, 2024
TO: Mayor and City Council Members
FROM: Tom Whitmer, Acting City Manager
SUBJECT: Acting City Manager's Report – Week Ending – 05/10/2024



Public Works –

Monte Tesoro Sidewalk Project:

Pima Paving is nearing completion on the Monte Tesoro Sidewalk project. Installation of the new curb and gutter, sidewalk and ramp has been completed. All driveway culverts and drainage features have also been completed. The contractor will install the handrail at the back of the new scuppers after fabrication and painting is complete. The contractor is also working on a schedule with their subcontractor to professionally clean the existing culverts within project limits. Public Works staff received positive feedback from the residents in the area. Everyone is looking forward to completing this project.

FY 2024 Pavement Preservation Project:

Cactus Asphalt has completed asphalt edge repair and chip seal within this year's pavement preservation areas surrounding the intersection of Monte Tesoro Drive and Fir Street. All chip seal work was completed on May 3rd, 2024. This week the contractor is working on applying the fog seal coat. Public Works expects all the fog seal and pavement preservation work to be completed by May 8th, 2024.

Spring Striping Application:

Arizona Lines has been working on the spring striping application since the week of April 21st, 2024. They completed restriping City parking lots their first week and are continuing to work on striping City roads. The contractor is expected to complete all striping work by May 15th, 2024.

Community Development – On May 7th, 2024, the City Council held a public hearing on the General Plan Update and approved the plan draft with amendments. Resolutions to formally adopt the General Plan and to call an election for ratification by Cottonwood voters are scheduled for consideration at the June 4th, 2024 City Council meeting.

The approved General Plan draft is available at <https://cottonwoodaz.gov/157/Community-Development>, and a paper copy is available for review at City Hall, 827 N. Main Street, the Cottonwood Public Library, 100 S. 6th Street, and the Community Development office, 111 N. Main Street.

Housing Update Presentation – The City held a housing update presentation on May 9th at the Cottonwood Public Library. Shannon Boone, Housing Manager, presented on the current housing environment in Cottonwood and the Verde Valley. Please see attached photo.

Cottonwood Community Awareness Group – The City held a meeting of the Cottonwood Community Awareness Group on May 8th. Chris Dowell, Interim Chief of Police, presented on local crime statistics and the role of the Cottonwood Police Department in our community. Please see attached photo.

Cottonwood Fire Department – Memorial Day is the day we officially honor the men and women who have lost their lives in service to their country. Each year, the Cottonwood Fire Department Memorial Walk is held on this day. The firefighters will don their turnout gear, carry the American flag and the flags of the military branches, and take turns walking from Immaculate Conception Catholic Church to the Cottonwood Fire

Station. Total distance traveled is 10.5 miles - each individual section is just over 2 miles. This e-mail is to invite anyone who would like to participate in honoring the fallen. Families are welcome! Start time will be 7:00am on Monday May 27th. Please see attached flyer and map.

If you wish to participate, please email your team sign up to jjaber@cottonwoodaz.gov or contact the fire station at 928-634-2741. Please RSVP by Monday, May 20th.

Old Town Music and the Market – The Parks & Recreation Department is pleased to announce the return of the Old Town Music and the Market! Starting Friday, May 10th, we will host the Market in Old Town Cottonwood on Fridays in May, June, and September from 5 p.m. until dark. We have a great lineup of musical talent for the 2024 season and we look forward to hosting a large selection of vendors as well! Please visit oldtownmusicandthemarket.org to download a vendor application or for more information. Please see attached flyers.

Kids to Parks Day – The Parks & Recreation Department invites everyone to join us in celebrating Kids to Parks Day! Next Saturday, May 18th from 9-11 a.m. at the Cottonwood Kid's Park we will enjoy group crafts, blowing bubbles, and playing at the park! Bring the entire family out for a fun-filled day! Please see attached flyer.

Youth Sports Camps – Are your kids in 1st – 8th grade looking for something to do this summer? Consider registering them for our Cottonwood Parks & Recreation Youth Sports Camps this summer! Go to <https://secure.rec1.com/AZ/cottonwood-az/catalog> to register your child today!

Volleyball Camp: For kids in 1st – 8th grade. Volleyball campers in 1st - 4th grade will learn the fundamentals of hitting, bumping, setting, and spiking. Players in 5th - 8th grade will continue to learn the basics while gradually advancing to more skilled drills. This camp is for boys & girls and is great for beginners and experienced players in 1st – 8th grade. Registration is open until 5 p.m. on May 26th, 2024.

Basketball Camp: For kids in 1st – 8th grade. Basketball campers in 1st - 4th grade will learn fundamentals such as passing, shooting, and rebounding. Players in grades 5th – 8th grade will continue to work on the basics while gradually advancing to more skilled offensive & defensive drills. This camp is for boys & girls and is great for beginners and experienced players in 1st – 8th grade. Registration is open until 5 p.m. on June 2nd, 2024. Please see attached flyer.

Daddy Daughter Date Night – Tickets are on sale now for Daddy Daughter Date Night on June 14th! You're invited to enjoy a special evening full of music, dancing, food, and making new memories! This special event is for daughters and their amazing dads! Music will be provided by DJ DBear and dinner will be catered by Randall's Restaurant! To buy tickets, please visit <https://secure.rec1.com/AZ/cottonwood-az/catalog> today! Please see attached flyer.

Employee & Volunteer Appreciation Event – We are very excited to announce our next City of Cottonwood Employee & Volunteer Appreciation Event for City employees, volunteers, and their families! The event will take place on Wednesday, May 22nd, 2024, from 1:30 p.m. to 5:00 p.m. at the Cottonwood Kid's Park (350 S. 12th Street). Administration will provide hamburgers, hot dogs, cotton candy, and refreshments. We ask that you please bring a dessert or side dish to share. We will have a cornhole tournament, fun games & activities, and team challenges. Bring your chairs, picnic blankets, and yard games if you'd like as well!

Please RSVP no later than Wednesday, May 15th so we can ensure we provide enough food and drinks for everyone. Please email Laura Herrera (lherrera@cottonwoodaz.gov) to RSVP with how many people will be attending in your group (including yourself). Please see the attached flyer.

Historic Preservation Commission – On May 7th, the City Council proclaimed May 2024 as National Preservation Month.

Rural Policy Forum – Tickets are now available for Local First Arizona's Rural Policy Forum. This event connects rural and tribal economic development professionals, community leaders, business owners, nonprofits, and other stakeholders and advocates interested in sustaining rural and tribal communities.

Arizona's Rural Policy Forum provides skills-building, networking, relationship development, and sharing of best practices and lessons learned relevant to the needs and services in Arizona's rural and tribal communities. Activities include capacity-building sessions, networking receptions, and focused breakouts, such as the funders' roundtable, where communities and nonprofits can connect their visionary projects and local needs to grant-makers who are potential future partners.

This year's event will take place in the Town of Clarkdale & City of Cottonwood, Arizona. Conference Location (August 8-9) will be at the Clark Memorial Clubhouse (19 N 9th St, Clarkdale, AZ 86324).

Purchase early bird tickets (through July 9) and get more information online at <https://localfirstaz.com/rural-policy-forum>.

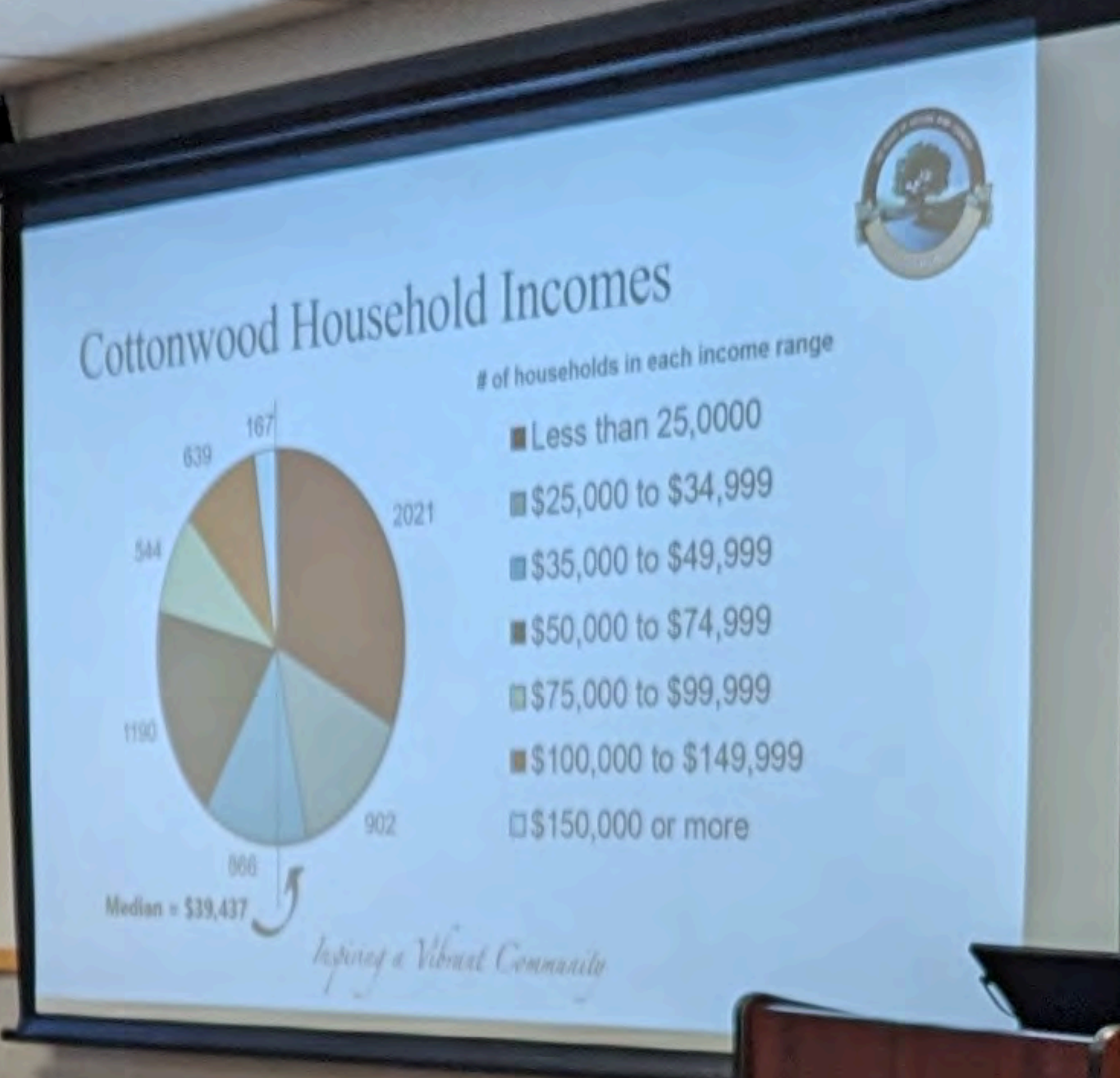
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Attachments:

Photos (2) – Sidewalk paving
Photo – Housing Meeting
Photo – Cottonwood Community Awareness Group
Flyer (2) – Memorial Day Walk
Flyer – OTMM
Flyer – Kids to Park
Flyer – Youth Camps
Flyer – Daddy Daughter Date
Flyer – Employee Appreciation Event

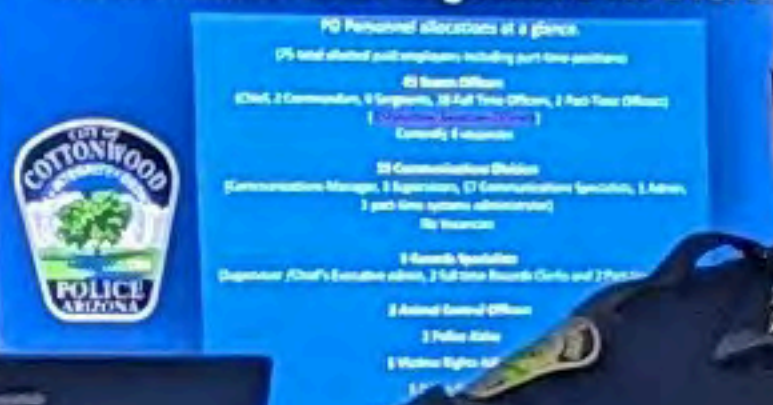






EXIT

Cottonwood Police Organizational Overview



Cottonwood Police Organizational Overview



PD Personnel allocations at a glance.
(75 total allotted paid employees including part-time positions)

- 43 Sworn Officers
(Chief, 2 Commanders, 6 Sergeants, 28 Full Time Officers, 2 Part-Time Officers)
Currently 4 vacancies
- 28 Communications Division
(Communications Manager, 3 Supervisors, 17 Communications Specialists, 1 Admin,
1 part-time systems administrator)
No Vacancies
- 5 Records Specialists
(Supervisor /Chief's Executive admin, 2 full time Records Clerks and 2 Part time Clerks)
- 2 Animal Control Officers
2 Police Aides
1 Victims Rights Advocate,
1 Crime Scene Tech
1 Part-time Civilian Investigator

4 VACUANCIES

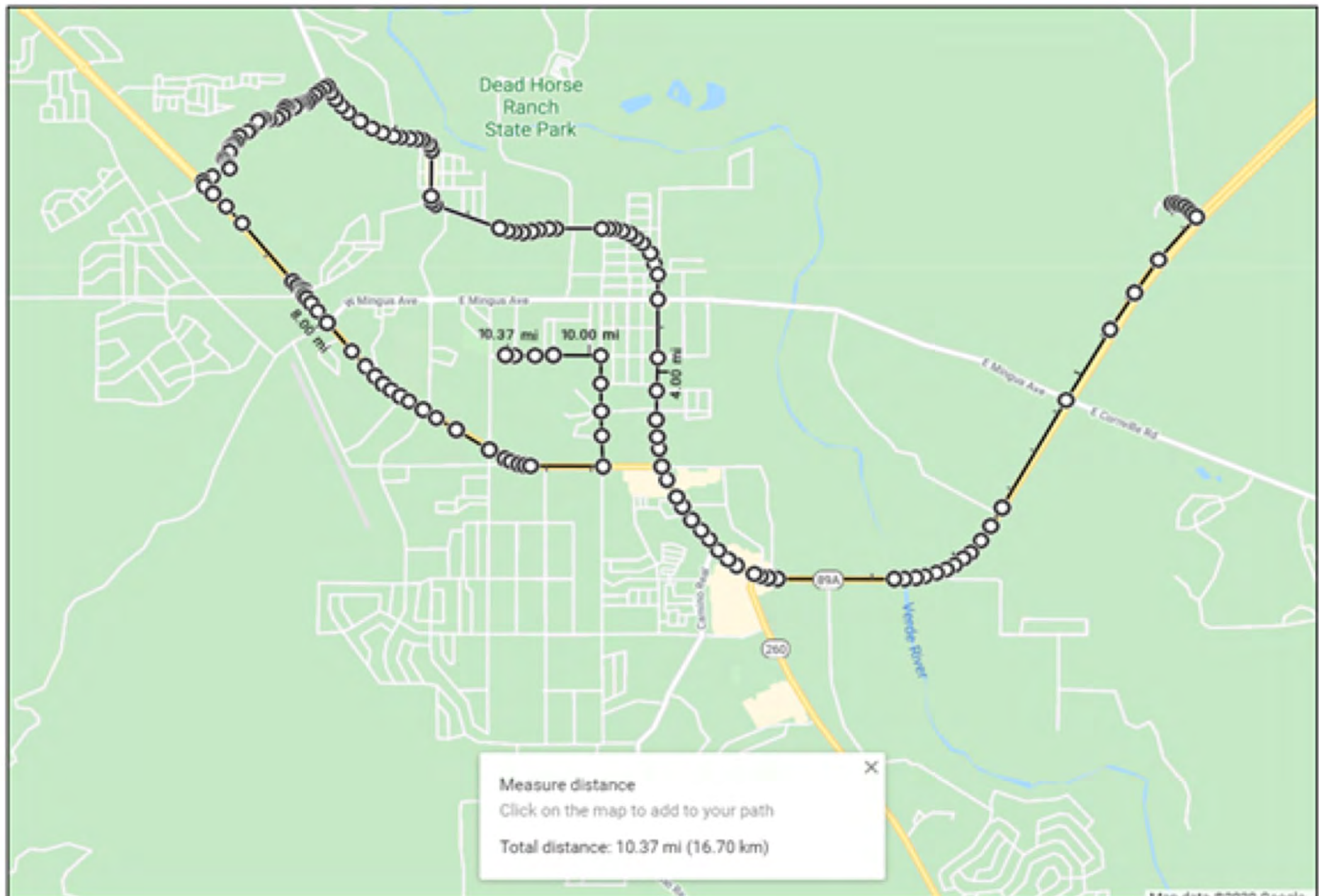
May 27, 2024

ANNUAL MEMORIAL WALK

To honor the fallen



MEMORIAL DAY WALK 2024



OLD TOWN MUSIC AND THE MARKET PROUDLY PRESENTS



**SWEET BABY RAY &
S.E. WILLIS**

MAY 10, 2024

5PM TIL DARK

**OLD TOWN
ACTIVITY PARK**
(187 E. PIMA ST., COTTONWOOD, AZ)

FREE ENTRY



OLD TOWN MUSIC and the MARKET
FREE ENTRY & LIVE MUSIC LOCAL VENDORS

5PM Fridays
MAY • JUNE • SEPT



OLD TOWN MUSIC and the Market

FRIDAYS IN MAY, JUNE, AND SEPT.

5 PM TIL DARK

OLD TOWN ACTIVITY PARK
187 E PIMA ST, COTTONWOOD, AZ



2024 MUSICAL LINEUP

MAY 10 SWEET BABY RAY & S.E. WILLIS

MAY 17 WELL DRESSED WOLVES

MAY 24 TOUCAN EDDY

MAY 31 HIM & ME

JUNE 7 SUGAR MOON

JUNE 14 SHAWN MICHAEL PERRY
FEAT. ONLY THE BRAVE

JUNE 21 ROOM ZERO

JUNE 28 MENAGERIE

SEPT. 6 SISTER & THE SUN

SEPT. 13 LOCAL HONEY

SEPT. 27 THUNDER & LIGHTNIN'



FOLLOW US ONLINE AT
[FACEBOOK.COM/THEOTMM](https://www.facebook.com/theotmm)

Join us at Cottonwood Kids Park for **Kids to Parks Day!**

Saturday, May 18th from
9:00 to 11:00 am

Enjoy group crafts, blowing bubbles,
and playing at the park.



CITY OF COTTONWOOD

YOUTH BASKETBALL CAMP



1ST-4TH GRADE

8:00 AM – 9:45 AM

5TH - 8TH GRADE

10:00 AM – 12:00 PM

***SHIRT &
BASKETBALL
PROVIDED!***

**JUNE 10TH - 14TH
COST: \$55/CHILD**

**For Boys & Girls
Grades 1st - 8th**

**Location: Cottonwood Rec
Center Gymnasium**

Phone: (928) 639-3200

Email: twilson@cottonwoodaz.gov
cottonwoodaz.gov/parks-recreation

CITY OF COTTONWOOD

YOUTH VOLLEYBALL CAMP



1ST-4TH GRADE

8:00 AM – 9:45 AM

5TH - 8TH GRADE

10:00 AM – 12:00 PM

***SHIRT &
VOLLEYBALL
PROVIDED!***

**JUNE 3RD - 7TH
COST: \$55/CHILD**

**For Boys & Girls
Grades 1st - 8th**

**Location: Cottonwood Rec
Center Gymnasium**

Phone: (928) 639-3200

Email: twilson@cottonwoodaz.gov
cottonwoodaz.gov/parks-recreation

Scan Me



You're Invited To

Daddy Daughter Date Night

Friday, June 14, 2024 • 6–8 p.m.
Cottonwood Community Club House

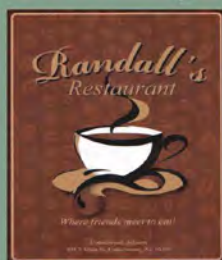
Tickets available for purchase until June 13 at
cottonwoodaz.gov/parks-recreation

\$50 per couple, \$15 for each additional guest

Music with DJ DBear







Catered By



PLEASE JOIN US FOR THE CITY OF COTTONWOOD'S

EMPLOYEE & VOLUNTEER APPRECIATION EVENT

WEDNESDAY, MAY 22 FROM 1:30-5 PM
COTTONWOOD KID'S PARK (350 S. 12TH ST)



HAMBURGERS & HOT DOGS
COTTON CANDY
CORN HOLE TOURNAMENT
FUN GAMES & ACTIVITIES
TEAM CHALLENGES

PLEASE RSVP BY MAY 15

**EMAIL LHERRERA@COTTONWOODAZ.GOV WITH YOUR
NAME AND HOW MANY PEOPLE YOU'LL BE BRINGING.**

**BRING YOUR CHAIRS, PICNIC
BLANKETS, AND YARD GAMES!**

**FEEL FREE TO BRING A SIDE
DISH OR DESSERT TO SHARE!**

**CITY OFFICES MAY POST A NOTICE OF CLOSURE AND
EMPLOYEES CAN EITHER COME TO THE EVENT OR
STAY AT WORK. PLEASE SPEAK TO YOUR SUPERVISOR
FOR YOUR DEPARTMENT'S CLOSURE INFO.**

